Guide to filling out your mail-in ballot

General Election: Nov 3, 2020



First, know the key components of your mail-in ballot

- Ballot the ballot is where you fill in your vote in pencil or blue or black ink
- 2 Certification envelope the smaller envelope into which you place the completed ballot
- Return envelope the larger postage-paid envelope into which you place the completed certification envelope



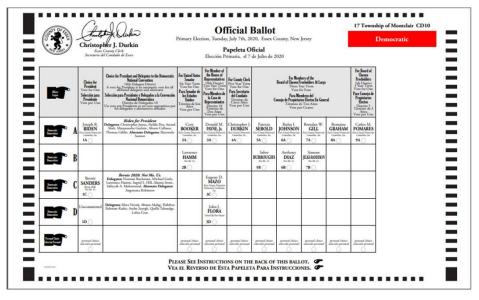
Now let's go step-by-step on how to complete each component

Correctly completing all the components of your mail-in ballot is critical to ensuring your vote counts!



1. Fill out the ballot

- Use pencil or blue or black ink
- Fill in the oval to the right of your choice
- To make a write-in choice, fill in the oval and clearly print the name of the candidate



Ballot



2. Insert ballot into the certification envelope

- Place ballot in the certification envelope and seal it*
- Fill in the blanks on top portion of the certification envelope
 - Print name, street address, state and zip code
- Sign at the X

*Do not detach any portion of the certification envelope



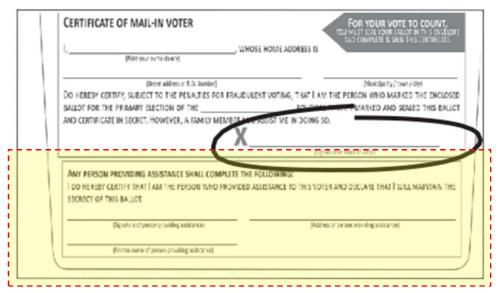
Certification envelope



3. Only if someone helps you fill out your ballot

- The person who helped* you must complete the bottom portion of the certification envelope
 - Signature of helper
 - Print address & name of helper
- If you fill out your ballot yourself this step does not apply

*Candidates are not allowed to help fill out ballots

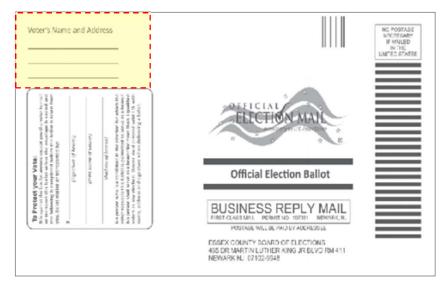


Certification envelope – bottom portion only needs to be completed if someone helps fill out the ballot for you



4. Place certification envelope into return envelope and deliver

- Place the certification envelope into the return envelope and fill in name and return address
- If sending by USPS mail
 - No postage necessary
 - Must be postmarked on or before Nov 3, 2020
- If delivering in-person
 - Must be delivered by Nov 3 and must present ID when surrendering return envelope

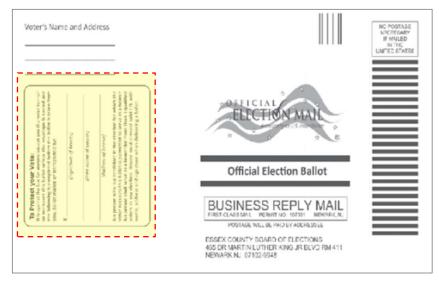


Return envelope – postage paid; no postage necessary



5. Only if someone else is delivering for you

- If someone mails or delivers your ballot for you, they must complete the bearer portion of the return envelope in your presence before the ballot leaves your possession
- Candidates may not serve as bearers
- A person may serve as bearer for up to 3 voters



Return envelope – postage paid; no postage necessary



Still have questions?

Check out our Vote-By-Mail FAQ click

